



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the
Performance Monitoring Committee

Agenda No:

Date: 27 May 2011

Purpose of Report:

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 25 March 2011.

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1. BACKGROUND

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead, report to the Authority on its business and actions.

2. REPORT

- 2.1 The minutes of the meeting held on Friday 25 March 2011 are attached to this report at Appendix A. The following summarises the main points of the papers discussed at the meeting.
- 2.2 The Committee were in receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 3 2010/11, against its national indicators (NIs) and key performance indicators (KPIs).
- 2.3 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals. It was resolved that the Quarter 3 performance be noted and the Service's overall performance continue to be monitored.
- 2.4 A final report was presented, which sought to update Members on the revisions which had taken place in relation to revising the deliberate secondary fire and accidental dwelling fire targets for 2010/11. It was resolved that the report be noted.

3. FINANCIAL IMPLICATIONS

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

5. EQUALITY IMPACT ASSESSMENT

An initial equality impact assessment has identified no specific aspects relating to a disproportionate effect in respect of the key equality strands.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Gordon Wheeler
CHAIR OF PERFORMANCE MONITORING COMMITTEE



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

PERFORMANCE MONITORING COMMITTEE

MINUTES

of meeting held on **25 MARCH 2011** at Fire and Rescue Service Headquarters,
Bestwood Lodge, Arnold, Nottingham, from 10.00 am to 10.16 am

Membership

Councillor Wheeler (Chair)
Councillor Carroll
^ Councillor Dobson
Councillor James
Councillor Rigby

Members absent are marked ^

15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Dobson.

16 DECLARATIONS OF INTERESTS

No declarations of interests were made.

17 MINUTES

RESOLVED that the minutes of the last meeting held on 7 January 2011, copies of which had been circulated, be confirmed and signed by the Chair.

18 PERFORMANCE UPDATE – QUARTER 3 OF 2010/11

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee of how Nottinghamshire and City of

Nottingham Fire and Rescue Authority had performed against the National Indicators (NIs) and Key Performance Indicators (KPIs) in Quarter 3 (Q3).

The Area Manager referred the Committee to the following indicators:

(1) there were a number of high performing areas, including:

- NI33a Deliberate Primary Fires – there were 37 (17%) fewer fires in Q3 than the set target. This equated to approximately 1 fewer fire per 10,000 population;
- KPI 209i Percentage of Smoke Alarms Activated – the % of fires attended in dwellings where a smoke alarm had activated was 6% better than target for Q3;
- KPI 12ii Proportion of Working Days/Shifts Lost to Sickness Absence by All Staff – a total of 1,203 working days were lost during Q2, at an average of 1.54 days per employee. This was well below the target of 1.875 days/shifts lost for this Quarter. Q1-Q3 cumulative figures were 3.6 days/shifts lost per employee which was well below the cumulative target of 5.625 days;

(2) areas where performance was currently below target included:

- NI 33b Deliberate Secondary Fires – there were 383 (23%) more fires than the set target. This equated to approximately 3.5 more fires per 10,000 population. There was an increasing problem with litter bin fires, particularly in the City area and ways were being considered to deal with this issue e.g. dampers in the bins;
- KPI 142iii Accidental Dwelling Fires – there were 81 (19%) more accidental dwelling fires than the set target. This equated to approximately 2 more fires per 10,000 dwellings. There were particular problems with the elderly and the young. In the current financial climate, more people were cooking at home and there was an increase in the use of alternative domestic appliances, both of which increased the risk. This presented huge challenges for the Service and needed monitoring carefully.

Other issues which were discussed included:

- there were increasing problems of fires arising from anti-social behaviour, particularly between 2pm and midnight. It was necessary to have a co-ordinated approach to this, which was not easy with the current pressure on resources;
- the Fire Protection team had commissioned an analysis of fires in non-domestic premises. This would be undertaken throughout the next financial year, after which a report would be produced;
- further work was being undertaken to clarify whether the Services at Bedfordshire and Northamptonshire were the most similar to the Nottinghamshire and City of Nottingham Fire and Rescue Service so that a benchmarking exercise could be undertaken with them. Further data was

required from Bedfordshire in order to complete the report with a view to submitting it to the next meeting of the Committee.

RESOLVED that the Quarter 3 performance be noted and the Service's overall performance continue to be monitored.

14 REVISING DELIBERATE SECONDARY FIRE AND ACCIDENTAL DWELLING FIRE TARGETS FOR 2010/11

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, updating the Committee on the resetting of targets for NI33b (Deliberate Secondary Fires) and KPI 142iii (Accidental Dwelling Fires) using alternative methodology. A logarithmic trend analysis had been selected which better reflected the trend being evidenced by historical data and was able to predict a more achievable target figure and allow more accurate reporting.

RESOLVED that the contents of the report be noted.

For Note